



HELP KEEP OUR VILLAGE HALL COVID-19 SECURE

- 1. You must not enter if you or anyone in your household has COVID-19 symptoms.**
- 2. If you develop COVID-19 symptoms within 7 days** of visiting these premises alert Test, Track and Trace. The Hirer is to keep a register of all attendees. Alert the Booking Secretary on 1483 531399 and alert the organiser of the activity you attended.
- 3. Maintain 2 metres social distancing as far as possible and wear a face mask.** On arrival it is **the responsibility of the hirer** to hook open the front door.
- 4. Use the hand sanitiser provided** on entering and leaving the premises. Clean your hands often. Soap and paper towels are provided.
- 5. Avoid touching your face, nose, or eyes.** Clean your hands if you do.
- 6. "Catch it, Bin it, Kill it".** Tissues should be disposed of into one of the rubbish bags provided. Then wash your hands.
- 7. The hall will be clean but it is the responsibility of the hirer to clean door handles, switches, tables, other equipment, sinks and surfaces on arrival and on departure.** Keep them clean. Cleaning materials and bins are provided.
- 8. Take turns to use confined spaces such as corridors, kitchen and toilet areas.** Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
- 9. Keep the hall well ventilated. Leave windows and doors open at all times.** Shut doors on departure.
- 10. Wash your clothes when you get home** to reduce risk of transmission.