

Chilworth Village Hall Booking Form

Name of Hirer:

Address:

.....

Telephone number:

Email address:

Hire date(s):

Time:

Purpose:

Will alcohol be consumed? YES/NO (please delete as appropriate)

If the Hall is available, 30 minutes preparation time and 30 minutes clean-up time is allowed free of charge.

A deposit of 20% will be required with the booking. The deposit will be returned (or cheque destroyed) less any charges for cleaning, breakages, damage, rubbish not removed or last minute booking time extensions.

Hire fee:(due on or before date of hire)

Deposit:(due immediately)

Please make cheques payable to **Chilworth Village Hall**

I/The Hirer has read the Full Hiring Agreement and understands and agrees to the Conditions of Hire.

Signed: (on behalf of the Hirer)

Signed: (on behalf of the Village Hall)

Date: